

COVID Clean Practising Business

The COVID Clean Practising Business module is designed to provide customised daily, weekly, monthly and annual cleaning checklists to support businesses in their efforts to stop the spread of COVID-19 and to provide an assurance to visitors that these steps are being taken. It is customised by State and Territory jurisdiction.

Within the COVID Clean module, a series of preliminary questions are asked to determine that appropriate processes are in place to support business efforts to practice specific COVID-19 cleaning procedures, social distancing measures and state specific health requirements.

Following the preliminary questions, you will be asked to nominate from a predetermined list, the areas that are within your business, e.g. office space, accommodation room, vehicles, shared equipment, and what is frequently or infrequently touched.

This information is then populated into an individualised COVID-19 cleaning procedures document which will outline the daily, weekly and monthly/annual cleaning that must take place.

Businesses who successfully complete the module are able to demonstrate to visitors that they are practising safe hygiene measures by displaying the COVID Clean mark, as demonstrated below.

COVID Clean Practising Business Program has now been recognised through the World Travel & Tourism Council's (W TTC) Safe Travels stamp with businesses who complete the COVID Clean Practising Business module also receiving the W TTC Safe Travels stamp. The global stamp will play an important role in boosting the confidence of returning travellers to see Australia as a COVID clean destination.



*In alignment with
the globally recognised:*



Prerequisite

In order for a business to submit the COVID Clean Practising Business module, they need to either be an existing Quality Tourism Accredited business, or complete and submit the Business Standards (equivalent to QTF Accreditation Level 1) in conjunction with the COVID Clean module. There is no charge for the business to access these. View more details below.

What does it involve:

The module is divided into three key parts:

1. Preliminary questions

- **Staff**

The business commits to having systems in place which oversee the following:

- Management
- Training
- Hygiene measures
- Screening

- **Resource Ready**

- The business commits to having the necessary resources available to administer their COVID-19 cleaning processes as well as advise on how to clean.

- **Business and Customer Operations**

The business commits to having appropriate systems in place including;

- Compliance with state/territory health regulations,
- Steps to provide appropriate advice to customers on their health and hygiene expectations upon engagement with the business
- Appropriate cancellation policies
- Appropriate records are kept
- Customer screening is undertaken.

2. Cleaning Checklist

The business is asked a series of questions on what type of experience/facilities are available to customers and from this a series of individually customised cleaning checklists are developed.

These checklists are broken down into daily, weekly and monthly tasks for the business to undertake as well as how to clean, to ensure they are minimising the spread of COVID19.

In addition, cleaning and protocol measures are provided in the event of COVID19 contamination.

3. Risk Register

To ensure the ongoing health and safety of staff and customers, the business completes a risk register in which they identify hazards associated with COVID19 and assess the likelihood, level of risk and controls associated.

Report

Once submitted and approved by the Quality Tourism Advisor, the business will then be emailed a COVID Cleaning Checklist. This checklist can also be accessed in the QTF account.

Brandmark

Once submitted and approved by the Quality Tourism Advisor, the COVID Clean Practising Business logo can then be used by the business to demonstrate to visitors that they are taking extra measure to be COVID Clean.

Getting Started

If you already have an account on the [Quality Tourism Framework portal](#) (whether accredited or not), you can access the COVID Clean Practising Business module simply by enrolling to the module from your dashboard.

If you do not have an existing account with the QTF, you can simply follow these steps:

- Create an account for the Quality Tourism Framework (<https://online.qualitytourismaustralia.com/>)
- Register your details.
 - In the registration question-set there is a question “*Is your primary purpose for signing up to make use of the "COVID-19 Business Recovery" and/or the "COVID-19 CLEAN Practicing Business" programs?*”
 - You must click ‘**YES**’. If you click ‘NO’, the system will not automatically allow you to enrol or commence these programs. In this case, the Quality Tourism Advisor would need to firstly approve your account as per standard procedures.
- Once registered, select ‘*COVID CLEAN Practicing Business*’ at the bottom of the dashboard and get started.

For more information:

w: vtic.com.au/accreditation

e: accreditation@vtic.com.au